

UNION TOWNSHIP
Board of Supervisors
RE-ORGANIZATION MEETING
January 6, 2025 – 6:30 PM

Call to Order by Presiding Chairman

Pledge of Allegiance & Moment of Silence

Nomination & Election of Temporary Chairman of the Board of Supervisors
(Temporary Chair assumes control of the meeting)

Resolution 2025-01 (See resolution for appointments)

Board Appointments (Article I)

- a. Nomination & Election of Chairman (*Chairman assumes control of the meeting*)
- b. Nomination & Election of Vice Chairman
- c. Delegate(s) for PSATS Convention
- d. Vacancy Board Chairman

Agenda for Staff & Other Appointments (Article II)

- a. Manager, Secretary, Treasurer, Right-to-Know, Director of Human Resources, & Chief Pension Administrator
- b. Roadmaster
- c. Emergency Management Coordinator
- d. Fire Marshal
- e. Earned Income Tax Agency
- f. Local Service Tax Collection Agency
- g. Township Solicitor
- h. Planning Commission Solicitor
- i. Township Engineer
- j. Township Planning Commission Engineer
- k. Township Zoning & Code Enforcement Officer
- l. Township Sewage Enforcement Officers w/alternates
- m. Pension Administrator
- n. Zoning Hearing & Property Maintenance Code Appeals Board Solicitor

Consent Agenda for Approved Depositories/News Publication (Article III)

- a. Financial Institutions
- b. Newspaper

Agenda for Board/Commission/Committee Appointments

- a. Planning Commission (terms ending 12/31/2028) **(Article IV)**
- b. Park & Recreation Board (term ending 12/31/2029) **(Article V)**
- c. Environmental Advisory Council (terms ending 12/31/2027) **(Article VI)**
- d. Agricultural Security Advisory Committee (terms ending 12/31/2025) **(Article VII)**
- e. Boone Area Library Board of Trustees (two vacancies) **(Article VIII)**
- f. Zoning Hearing Board (term ending 12/31/2026) **(Article IX)**
- g. Property Maintenance Code Appeals Board (vacancy term ending 12/31/2026) **(Article X)**

Miscellaneous

- a. Treasurer Bond & Bill Payment (**Article XI**)
- b. Employee Wages, Benefits & Mileage Reimbursement (**Article XII**)
- c. 2025 Township Meeting Schedule & Hours of Operation (**Article XIII**)

Township Manager – Approves 2025 Salary Resolution 2025-02

Auditor & Authority Appointments

- a. Municipal Authority (term ending 12/31/2028) **Resolution 2025-03**
- b. Herbein & Company 2023 Township Audit – **Resolution 2025-04**

Other Business

- a. 2025 Union Township Master Fee Schedule – **Resolution 2025-05**
- b. 2025 UCC Enforcement, Zoning & Stormwater Fees **Resolution 2025-06**
- c. 2025 Sewage Enforcement Fees **Resolution 2025-07**
- d. Discuss/approve System Design Engineering Schedule of Professional Rates effective January 1, 2025 through December 31, 2025.
- e. Discuss/approve Solicitor's increase for 2025.
- f. Authorization for Roadmaster to spend up to \$2,000 for general repair without BOS approval
- g. Authorization for Roadmaster to declare a snow or storm emergency

Public Comment

Adjournment

NEXT MEETING IS WEDNESDAY, JANUARY 15TH, 2025

***Public Comment Policy** – As adopted by Resolution **2024 -13** Union Township taxpayers and residents shall have an opportunity, to comment on matters of concern, or action, or deliberation which are or may be before the Union Township Board of Supervisors and currently on the Township Agenda. Matters not on the agenda shall be commented upon at the close of the meeting under Public Comment. This period of time is for comments only is not a time to engage in a question and answer or debate with the Board. Comments from the Board are at the option of the Board. The Board retains the option to accept all public comments at this time. The time allocated for the public comment period will be limited to three minutes per person. The Board of Supervisors has the right to extend a speaker's time at their sole discretion. Both residents and non-residents shall provide their names and addresses to the Township Secretary to record in the minutes. Anyone who refuses to provide their name and address may not be recognized to speak. Anyone who conducts themselves in an inappropriate manner (as determined by the Chair) may be asked to leave the meeting. In the event that the Board determines that there is not sufficient time for residents or taxpayers of the Township to comment, the Board may defer the comment period to the next regular meeting.